



## WASHINGTON COUNTY

### DEPARTMENT OF CODE ENFORCEMENT

**Physical Address:**  
1153 Burgoyne Ave.  
Fort Edward, NY 12828  
Phone: (518) 746-2150

**Mailing Address:**  
383 Broadway  
Fort Edward, NY 12828

## **BUILDING PERMIT APPLICATION**

THIS IS A NON-REFUNDABLE APPLICATION FEE.  
INCOMPLETE APPLICATIONS MAYBE CANCELLED 6 MONTHS AFTER INITIAL REVIEW.  
**PLEASE ALLOW TWO TO FOUR WEEKS FOR PROCESSING AND REVIEW.**  
**DO NOT BEGIN WORK PRIOR TO PERMIT BEING ISSUED – FINES MAY BE ISSUED**

BEFORE SUBMITTING YOUR APPLICATION, PLEASE HAVE THE FOLLOWING:

- Calculate fee & enclose payment. **Make check payable to Washington County Treasurer.** This is a non-refundable application fee.
- Complete all pages of the application in INK. Verify application has been signed.
- Attach **TWO** copies of your plans.
- Your plans **NEED** to be stamped by a NYS licensed architect or engineer if:
  - Your project does not meet the exceptions noted in the application **OR**
  - It exceeds the design limits of the NYS Residential Code
- Insurance Requirements: **ACORD FORMS ARE NOT ACCEPTABLE PROOF OF COVERAGE**
  - Certificate of Workers Compensation Form C-105.2 or U-26.3 **AND**
  - Certificate of Disability Insurance Form DB-120.1 or DB-155

**OR**

Exemption of Workers Compensation and Disability Benefits Insurance Coverage: Form CE-200
- All projects must comply with all town or village local laws.

Local Regulation Compliance sheet (LRCC #1) needs to be signed by your local compliance officer **BEFORE ANY PERMIT CAN BE ISSUED.** This may require additional time depending on your locality. Inquire at your town or village office and have the LRCC #1 completed **BEFORE** submitting your application. Please be sure the LRCC #1 is signed by the applicant, the owner & the local official. A list of the local compliance officers is included in the application.
- A similar form (LRCC #2) needs to be signed by either the applicant or owner and the local official at the completion of your project, **BEFORE** a Certificate of Occupancy/Compliance can be issued.
- Many projects require a new or updated septic system - please submit if required. Your building permit will be held until a septic permit is issued if applicable.
- DIG SAFELY NEW YORK** must be contacted prior to any digging and **CALL 811 BEFORE YOU DIG**  
(<http://www.digsafelynewyork.com>)
- If the proposed work creates additional wastewater design flow a Sewage Disposal System Application will need to be submitted and approved before a building permit can be issued.
- Water well test data must be provided for new potable water sources prior to the issuance of Certificate of Occupancy/Compliance.

Buildings for residential **storage** purposes of 144 square feet or less, do not require building permits, but may be subject to local zoning setbacks from buildings/structures and property lines.

MOST other projects **DO**. Change-of-use projects require a permit.

**IF YOU ARE IN DOUBT - CALL THIS OFFICE.**





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**Fee Schedule**

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Fees for Towns, Villages, EMS and Fire Dept. have been formally waived per Public Safety Committee 6/26/2012.

**Rates effective as of January 1, 2026**

| <b>Residential Projects</b>                 |                           |
|---|---------------------------|
| New One & Two Family Dwelling               | 30c/sq. ft. Minimum \$250 |
| New Single/Double & Triple Wide             | \$150                     |
| New NYS Approved Modular Home               | \$200                     |
| Additions                                   | 30c/sq. ft. Minimum \$150 |
| Repairs / Alterations                       | 25c/sq. ft. Minimum \$100 |
| Garage, Storage, and/or Accessory Structure | 25c/sq. ft. Minimum \$100 |
| Demolition                                  | \$100                     |
| Solar Panels                                | \$100                     |
| Sewage Disposal System                      | \$100                     |

| <b>Multiple Family Buildings (3+ Units)</b>          |                           |
|--|---------------------------|
| New  | 35c/sq. ft. Minimum \$400 |
| Additions  | 35c/sq. ft. Minimum \$400 |
| Repairs / Alterations / Alterations with Conversions | 30c/sq. ft. Minimum \$150 |
| Demolition   | \$100                     |
| Solar Panels   | \$100                     |
| Sewage Disposal System                               | \$100                     |

| <b>Non-Residential Buildings</b>                     |                           |
|--|---------------------------|
| New  | 40c/sq. ft. Minimum \$300 |
| Addition   | 40c/sq. ft. Minimum \$300 |
| Repairs / Alterations / Alterations with Conversions | 35c/sq. ft. Minimum \$200 |
| Change of Occupancy w/o Alterations                  | 15c/ sq. ft.              |
| Demolition   | \$300                     |
| Solar – Onsite Use                                   | 65c/kW Minimum \$600      |
| Solar – Offsite Use (e.g. Solar Farm)                | \$3,000/MW                |
| Sewage Disposal System                               | \$100                     |

| <b>Miscellaneous Permits</b>        |       |
|-------------------------------------|-------|
| Swimming Pools, Hot Tubs, Spas      | \$100 |
| Chimney/Woodstove/Heating Equipment | \$100 |
| Masonry Fireplace and Chimney       | \$100 |

Fee schedule changes approved by vote of the members of the Washington County Board of Supervisors on August 16, 2024, via Resolution No. 246 and December 19, 2025, via Resolution No. 316.

|   |  |
|---|--|
| <b>Miscellaneous Fees</b>   |  |
| Renewal of Building or Septic Permit  | \$50/year  |
| Amendment of Building or Septic Permit  | \$50/change  |
| Temporary Certificate of Occupancy (90 days)  | \$100/issuance   |
| Building without a Permit Penalty   | Equal to 2x the application fee or \$200, whichever is greater   |
| Re-Inspection of Required Construction Stage <ul style="list-style-type: none"> <li>• 2<sup>nd</sup> inspection of previously inspected item is not approved</li> <li>• Scheduled appointment for an inspection is not cancelled &amp; the project is not ready for said inspection upon arrival of Code Enforcement Officer</li> </ul> | \$50 per instance  |
| Failure to Obtain Inspection Fee  | \$75 for first offense/project<br>\$150 for second offense/project<br>\$300 for third & each subsequent offense/project<br>\$500 for repeat offender for missed inspections on multiple projects |
| Operating Permit  | \$100  |
| Certificate of Occupancy Search   | \$50 per parcel  |

|   |   |
|---|---|
| <b>Building Fire Prevention Inspections</b> |   |
| School Fire Inspections                     | \$125 per building  |
| Public Building                             | \$75 scheduled with 1 <sup>st</sup> notice<br>\$100 scheduled with 2 <sup>nd</sup> notice<br>\$125 with final notice, additional fees may apply |

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BUILDING PERMIT APPLICATION

FOR OFFICE USE ONLY
APPLICATION NO.
DATE RECEIVED:
DATE EXAMINED:
AMOUNT OF FEE RECEIVED:
APPROVED
APPROVED WITH CORRECTIONS
DISAPPROVED
PERMIT NO.
REASONS:
EXAMINED BY

Project Location:
STREET / ADDRESS
TOWN VILLAGE
TAX MAP SECTION BLOCK LOT
APPLICANT IS: OWNER ARCHITECT/ENGINEER BUILDER/CONTRACTOR OTHER:

APPLICANT:
NAME:
MAILING ADDRESS:
HOME / OFFICE PHONE #:
CELL PHONE #:
EMAIL:

OWNER (IF DIFFERENT THAN APPLICANT):
NAME:
MAILING ADDRESS:
HOME PHONE #:
CELL PHONE #:
EMAIL:

IF OWNER / APPLICANT IS A CORPORATION GIVE THE NAME AND TITLE OF TWO OFFICERS:
Name: Title:
Name: Title:

Table with columns: OCCUPANCY, CHECK APPROPRIATE BOX(S), DESCRIBE, GROUP. Rows include SINGLE FAMILY HOME, ONE-FAMILY DWELLING, TWO-FAMILY DWELLING, etc.

Table with columns: NATURE OF PROPOSED WORK, DESCRIBE, COST. Rows include CONSTRUCTION OF A NEW STRUCTURE, ADDITION TO EXISTING STRUCTURE, etc.

Table with columns: ENGINEER, ARCHITECT, AND/OR (SUB) CONTRACTORS, CHECK IF OWNER BUILT. Rows include NAME, PHASE OF WORK, PHONE, EMAIL.



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**Existing / Proposed Building Information: (Complete all that apply)**

|   |   |
|---|---|
| <b>Foundation Type:</b>   |   |
| <input type="checkbox"/> Pier   | <input type="checkbox"/> Frost Wall                       |
| <input type="checkbox"/> Full Foundation Wall                                 | <input type="checkbox"/> Monolithic or Floating Slab      |
| <input type="checkbox"/> Slab   |   |
| <b>Foundation Material:</b>   |   |
| <input type="checkbox"/> Stone  | <input type="checkbox"/> Concrete                         |
| <input type="checkbox"/> Wood   | <input type="checkbox"/> Insulated Concrete Forms         |
| <input type="checkbox"/> Other:   | _____   |
| <b>Basement Information:</b>  |   |
| <input type="checkbox"/> Crawl Space  | <input type="checkbox"/> Walk Out                         |
| <input type="checkbox"/> Finished   | <input type="checkbox"/> Storage                          |
| <input type="checkbox"/> Bedrooms   | <input type="checkbox"/> Laundry                          |
| <b>Building Construction Type:</b>  |   |
| <input type="checkbox"/> Concrete   | <input type="checkbox"/> Steel                            |
| <input type="checkbox"/> Brick  | <input type="checkbox"/> Stone                            |
| <input type="checkbox"/> Wood   | <input type="checkbox"/> Other: _____                     |
| <b>Building Exterior:</b>   |   |
| <input type="checkbox"/> Wood   | <input type="checkbox"/> Stone                            |
| <input type="checkbox"/> Brick  | <input type="checkbox"/> Metal                            |
| <input type="checkbox"/> Shingles   | <input type="checkbox"/> Vinyl                            |
| <input type="checkbox"/> Concrete   | <input type="checkbox"/> Composition                      |
| <input type="checkbox"/> Stucco   | <input type="checkbox"/> Other: _____                     |
| <b>Building Roof:</b>   |   |
| <input type="checkbox"/> Wood   | <input type="checkbox"/> Stone                            |
| <input type="checkbox"/> Metal  | <input type="checkbox"/> Shingles                         |
| <input type="checkbox"/> Rubber   | <input type="checkbox"/> Other: _____                     |
| <b>Building Heating &amp; Cooling:</b>  |   |
| <input type="checkbox"/> Hot Air  | <input type="checkbox"/> Hot Water                        |
| <input type="checkbox"/> Electric   | <input type="checkbox"/> Oil                              |
| <input type="checkbox"/> Gas  | <input type="checkbox"/> Radiant                          |
| <input type="checkbox"/> Solar  | <input type="checkbox"/> Wood                             |
| <input type="checkbox"/> Geothermal   | <input type="checkbox"/> Central Air                      |
| <input type="checkbox"/> Other:   | _____   |
| <b>Water Supply:</b>  |   |
| <input type="checkbox"/> Public   | <input type="checkbox"/> Community                        |
| <input type="checkbox"/> Individual   | <input type="checkbox"/> Drilled                          |
| <input type="checkbox"/> Surface Water  | <input type="checkbox"/> Well Point                       |
| <input type="checkbox"/> Spring   | <input type="checkbox"/> Dug Wells                        |
| <input type="checkbox"/> Shore Wells  |   |
| <b>Sewage:</b>  |   |
| <input type="checkbox"/> Public   | <input type="checkbox"/> Holding Tank Size: _____ Gallons |
| <input type="checkbox"/> Septic Tank  | _____ Gallons   |
| Number of Trenches _____  | Width of Trenches _____                                   |
| Percolation Rate _____ Min/Inch   | Length of Trenches _____                                  |
| Depth to Boundary Layer or water table _____                                  |   |
| <b>Additional: (Write number or value of each or N/A for not applicable )</b> |   |
| Square Feet of: Basement: _____   | 1st Floor: _____  |
| 2nd Floor: _____  | 3rd Floor: _____  |
| Bedrooms: _____   | Rooms: _____  |
| Full Bathrooms: _____   | Half Bathrooms: _____                                     |
| Fireplaces: _____   | Solar Panels: _____                                       |
| Kitchens: _____   | Pools: _____  |

**Proposed Building Information: (Complete all that apply)**

|   |  |  |                                     |  |                                     |
|---|--|--|-------------------------------------|--|-------------------------------------|
| <input type="checkbox"/> New Structure  | <input type="checkbox"/> Addition        | <input type="checkbox"/> Alteration      | <input type="checkbox"/> Renovation | <input type="checkbox"/> Repair            | <input type="checkbox"/> Foundation |
| <input type="checkbox"/> Reroofing      | <input type="checkbox"/> Attached Garage | <input type="checkbox"/> Detached Garage | <input type="checkbox"/> Deck       | <input type="checkbox"/> Sign              | <input type="checkbox"/> Fence      |
| <input type="checkbox"/> Open Porch     | <input type="checkbox"/> Covered Porch   | <input type="checkbox"/> Enclosed Porch  | <input type="checkbox"/> Pool Fence | <input type="checkbox"/> Above Ground Pool |                                     |
| <input type="checkbox"/> In Ground Pool | <input type="checkbox"/> Other:          | _____                                    |                                     |  |                                     |
|   |  |  |                                     |  |                                     |
|   |  |  |                                     |  |                                     |
|   |  |  |                                     |  |                                     |



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**PLOT DIAGRAM: LOCATE ALL BUILDINGS, APPLICABLE SEPTIC SYSTEMS, AND WATER SUPPLIES (EXISTING AND PROPOSED). SHOW STREET(S)/ROAD(S) AND THEIR NAME(S) AND SHOW SETBACK DISTANCES FROM STREET(S)/ROAD(S) AND ADJACENT PROPERTY LINES.**

APPLICATION is hereby made to the Washington County Department of Code Enforcement for the issuance of a building permit pursuant to the provisions of Washington County Local Law No. 3 of 2007, and the Building Codes of New York State. The applicant agrees to comply with all applicable provisions of said law and code as well as all applicable local, county or state laws and/or ordinances: and swears/attests that all statements contained in this application are true to the best of his/her knowledge and belief.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

**IMPORTANT - PLEASE TAKE NOTICE**

- ⇒ ALL APPLICATIONS MUST BE ACCOMPANIED BY TWO (2) SETS OF PLANS OF THE PROPOSED PROJECT AND SPECIFICATIONS OF THE MATERIALS TO BE USED.
- ⇒ PLANS SUBMITTED MUST BE SIGNED AND SEALED BY AN ARCHITECT OR ENGINEER LICENSED BY THE STATE OF NEW YORK. EXCEPTIONS TO THIS REQUIREMENT ARE:
  - New residential construction - 1,500 gross sq. ft. or less
  - Alterations costing \$20,000 or less, which do not involve structural changes or affect public safety.
  - If plans exceed design limits of the applicable NYS Uniform Fire Prevention and Building Codes and/or NYS Energy Codes.

# Certificate of Attestation of Exemption



Workers' Compensation Board

Instructions for obtaining and filing a Certificate of Attestation of Exemption from Workers' Compensation and/or Disability and Paid Family Leave Benefits (CE-200) through New York Business Express

## Follow these steps:

1. Go to [businessexpress.ny.gov](https://businessexpress.ny.gov).
2. Select **Log in/Register** in the top right-hand corner. A NY.gov Business account is required.
3. If you **do not have** a NY.gov business account, go to [step 4](#) to set up your account. If you **have** a NY.gov log-in and password, go to [step 16](#).
4. Select **Register with NY.gov** under New Users.
5. Select **Proceed**.
6. Enter the following:
  - First and Last Name
  - Email
  - Confirm Email
  - Preferred Username (check if username is available)
7. Select **I'm not a robot**.
  - You may have to complete a Captcha Verification before proceeding.
8. Select **Create Account**.
  - If you already have a NY.gov account, the screen will display your existing accounts, either Individual or Business.
  - Do one of the following:
    - If the account(s) shown is a NY.gov Individual account, select **Continue**.
    - If the account(s) shown is a NY.gov Business account, select **Email Me the Username(s)**.
9. Verify that the account information is correct.
  - Select **Continue**.
10. An activation email will be sent.
  - If you do not receive an email, see the **No Email Received During Account Creation** page.
11. Open your activation email and select **Click Here**.
  - Specify three security questions.
  - Select **Continue**.
12. Create a password (must contain at least eight characters).
13. Select **Set Password**. You have successfully activated your NY.gov ID.
14. Select **Go to MyNy**.
  - At the top of the screen select **Services**.
  - Select **Business**.
  - Select **New York Business Express**.
  - Select **Log in/Register**.
15. On the New York Business Express home page, do one of the following:
  - Scroll down to Top Requests and select **Certificate of Attestation of Exemption, or**
  - Search Index A-Z for **CE-200**.
16. Under **How to Apply**:
  - Select **Apply as a Business, or**
  - Select **Apply as a Homeowner** (applies to those obtaining permits to work on their residence).
17. Complete application screens.
18. Review Application Summary.
19. Attest and submit.

## You will receive an email when your certificate has been issued.

To view your certificate:

- Select **Access Recent Activity** from your email, **or**
- Access [businessexpress.ny.gov](https://businessexpress.ny.gov), and then access your **Dashboard** (under your login name on right).

Print and **sign** the **Certificate of Attestation of Exemption**.

Submit your **CE-200** for your license, permit or contract to the issuing Agency.



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TRUSS TYPE, PRE-ENGINEERED WOOD OR TIMBER CONSTRUCTION IN RESIDENTIAL & COMMERCIAL STRUCTURES

FOR OFFICE USE ONLY
APPLICATION NO. DATE RECEIVED:

Project Location:
STREET / ADDRESS TOWN VILLAGE
TAX MAP SECTION BLOCK LOT

OWNER INFORMATION:

NAME:
MAILING ADDRESS:
TELEPHONE #
E-MAIL:

PLEASE TAKE NOTICE THAT THE STRUCTURE IS (CHECK EACH APPLICABLE LINE):

- NEW STRUCTURE ADDITION TO EXISTING STRUCTURE
EXISTING STRUCTURE REHABILITATION TO EXISTING STRUCTURE

TO BE CONSTRUCTED OR PERFORMED AT THE SUBJECT PROPERTY REFERENCE ABOVE WILL UTILIZE (CHECK EACH APPLICABLE LINE): (see back for sign designation)

- TRUSS TYPE CONSTRUCTION (TT) PRE-ENGINEERED WOOD CONSTRUCTION (PW)
TIMBER CONSTRUCTION FLOOR (TC) OTHER:

IN THE FOLLOWING LOCATION(S) (CHECK EACH APPLICABLE LINE): (see back for sign designation)

- FLOOR FRAMING, INCLUDING GIRDERS AND BEAMS (F) ROOF FRAMING (R)
FLOOR FRAMING AND ROOF FRAMING (FR) OTHER:

STRUCTURE CONSTRUCTION TYPE: (CHECK APPLICABLE LINE): (see back for sign designation)

- TYPE I NONCOMBUSTIBLE TYPE III NONCOMBUSTIBLE EXTERIOR WALLS TYPE V (COMBUSTIBLE) OR ANY MATERIAL PERMITTED BY CODE
TYPE II NONCOMBUSTIBLE TYPE IV HEAVY TIMBER

APPLICATION is hereby made to the Washington County Department of Code Enforcement for the issuance of a building permit pursuant to the provisions of Washington County Local Law No. 3 of 2007, and the Building Codes of New York State. The applicant agrees to comply with all applicable provisions of said law and code as well as all applicable local, county or state laws and/or ordinances: and swears/attests that all statements contained in this application are true to the best of his/her knowledge and belief.

OWNER OR OWNER'S REPRESENTATIVE SIGNATURE DATE

OWNER OR OWNER'S REPRESENTATIVE PRINT

**IDENTIFICATION OF BUILDINGS UTILIZING TRUSS TYPE CONSTRUCTION (check appropriate symbol)**

|                           | TYPE I<br>NONCOMBUSTIBLE | TYPE II<br>NONCOMBUSTIBLE | TYPE III<br>NONCOMBUSTIBLE<br>EXTERIOR WALLS | TYPE IV HEAVY<br>TIMBER | TYPE V ANY<br>MATERIAL<br>PERMITTED BY |                           |
|---------------------------|--------------------------|---------------------------|--|-------------------------|--|---------------------------|
| Floor Construction        |                          |                           |  |                         |  | Floor Construction        |
| Roof Construction         |                          |                           |  |                         |  | Roof Construction         |
| Floor & Roof Construction |                          |                           |  |                         |  | Floor & Roof Construction |

**Required Sign Location(s)**

Residential Construction

Affixed to electric meter box attached to the exterior of the structure or affixed to the exterior wall of the residential structure at a point immediately adjacent to the electric box or a location likely to be seen by first responders with approval by the authority having jurisdiction.

The construction type designation shall be "I", "II", "III", "IV" or "V" to indicate the construction classification of the structure under section 602 of the BCNYS

**DESIGNATION FOR STRUCTURAL COMPONENTS THAT ARE OF TRUSS TYPE CONSTRUCTION**

|      |  |
|------|--|
| "F"  | FLOOR FRAMING, INCLUDING GIRDERS AND BEAMS |
| "R"  | ROOF FRAMING                               |
| "FR" | FLOOR AND ROOF FRAMING                     |

Commercial Construction

|   |  |
|---|--|
| Exterior building entrance doors, exterior exit discharge doors, and exterior roof access doors to a stairway | Attached to the door, or attached to a sidelight or the face of the building, not more than 12 inches (305 mm) horizontally from the latch side of the door jamb, and not less than 42 inches (1067 mm) nor more than 60 inches (1524 mm) above the adjoining walking surface. |
| Exterior building entrance doors, exterior exit discharge doors, and exterior roof access doors to a stairway | Attached at each end of the row of doors and at a maximum horizontal distance of 12 feet (3.65M) between signs, and not less than 42 inches (1067 mm) nor more than 60 inches (1524 mm) above the adjoining walking surface.   |
| Fire department hose connections  | Attached to the face of the building, not more than 12 inches (305 mm) horizontally from the center line of the fire department hose connection, and not less than 42 inches (1067 mm) nor more than 60 inches (1524 mm) above the adjoining walking surface.                  |

**DESIGNATION FOR STRUCTURAL COMPONENTS THAT ARE OF TRUSS CONSTRUCTION**

ROMAN ALPHANUMERIC DESIGNATION OF CONSTRUCTION TYPE BASED ON SECTION 602 OF THE BUILDING CODE OF NEW YORK STATE



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LOCAL REGULATION COMPLIANCE CERTIFICATE  
TO BE SUBMITTED PRIOR TO ISSUING PERMIT

LRCC #1

TOWN / VILLAGE OF: \_\_\_\_\_

Tax Map No. \_\_\_\_\_

THIS IS TO CERTIFY that the proposed construction described in Washington County Building Permit complies with all Town and/or Village zoning laws and/or other applicable local requirements.

Applicant: \_\_\_\_\_

Owner: \_\_\_\_\_

Property Address: \_\_\_\_\_

Project Description: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
SIGNATURE OF OWNER

\_\_\_\_\_  
DATE

TO BE COMPLETED BY LOCAL COMPLIANCE OFFICIAL OR CHIEF ELECTED OFFICIAL:

**Flood Plain Law:**  This parcel **IS** in a flood plain  This parcel **IS NOT** in a flood plain

Zoning Ordinance  Site Plan Review  Other Local Laws

No Local Town / Village requirements apply to proposed construction.

N/A      YES      NO

- If a Flood Hazard Area Permit is required through your local municipality, has one been issued?
- If a Permit is required from the Adirondack Park Agency, has one been issued?
- If a Permit is required from the Lake George Park Commission, has one been issued?
- If a Permit is required by the NYS Dept. of Environmental Conservation, has one been issued?
- If a Permit is required by the NYS Dept. of Health, has one been issued?
- If a Permit is required for a new driveway or road access from NYS D.O.T., Washington County D.P.W. or your local Town or Village, has one been issued?
- The Town of Greenwich requires an additional Building Permit Application and a Driveway Permit Application. Have these been submitted to and approved by the Town of Greenwich?
- The Town of Argyle requires an additional Building Permit Application, a Driveway Permit Application, a Local Compliance Checklist and a complete set of prints. Have all of these been submitted to and approved by the Town of Argyle?
- The Town of Hampton requires a Construction Use Verification Form. Has this been submitted to and approved by the Town of Hampton?
- If located in a sewer district, has the project been reviewed and approved by the applicable Sewer System Operator?

Other remarks by Local Official: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF LOCAL COMPLIANCE OFFICIAL, OR CHIEF ELECTED OFFICIAL

\_\_\_\_\_  
DATE

Compliance Officer Contacts for  
Local Regulation Compliance Certificate “LRCC” #1 & #2

| TOWN/VILLAGE      | CONTACT                      | PHONE NUMBER / EMAIL   |
|-------------------|------------------------------|--|
| Argyle Village    | Mayor, Darren Smith          | (518) 955-2766 (Village Clerk)                                       |
| Argyle Town       | Supervisor, Robert Henke     | (518) 638-8681 ext. 12   |
| Cambridge Town    | Supervisor, Catherine Fedler | (518) 677-5532 (Town Clerk)  |
| Cambridge Village | William Reagan               | (518) 677-2622<br>zeo@cambridgeny.gov                                |
| Dresden           | Supervisor, Paul Ferguson    | dresdensupervisor@yahoo.com<br>(518) 499-1100 (Town Office)          |
| Fort Ann Village  | Mayor, Dennis Langlois       | (518) 639-4416 (Office)  |
| Fort Ann Town     | Paul Milligan                | (518) 223-2659<br>enforcement.fortann@gmail.com                      |
| Granville Village | Curt Pedone                  | (518) 642-2640   |
| Granville Town    | Bill Humphries               | (518) 642-1500 / 361-8685  |
| Greenwich Village | Andrew Mollica               | (518) 692-2755<br>zoningofficer@villageofgreenwich.org               |
| Greenwich Town    | Andrew Mollica               | (518) 692-7611 ext. 106 / 335-9786<br>andrew.mollica@greenwichny.org |
| Hampton           | Supervisor, David O’Brien    | (518) 282-9830 (Town Office)   |
| Hartford          | Supervisor, Scott Hahn       | (518) 632-9151 (Town Office)   |
| Hebron            | Supervisor, Brian Campbell   | (518) 415-7039   |
| Jackson           | Supervisor, Jay Skellie      | (518) 854-7883   |
| Putnam            | Town of Putnam               | (518) 547-8317   |
| Salem             | Mario Canalini               | (518) 854-3277 (Town Office)<br>marioc333@yahoo.com                  |
| White Creek       | Supervisor, Lance Allen Wang | (518) 677-8545 (Town Office)   |
| Whitehall Village | Village Mayor                | (518) 499-0871 / 681-6553  |
| Whitehall Town    | Supervisor, John Rozell      | (518) 499-1535 (Town Office)   |



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**LOCAL REGULATION COMPLIANCE CERTIFICATE  
TO BE SUBMITTED AFTER PROJECT COMPLETION**

**LRCC #2**

TOWN / VILLAGE OF \_\_\_\_\_

THIS IS TO CERTIFY that the completed construction project described in Washington County Building Permit# \_\_\_\_\_ Issued on (date) \_\_\_\_\_ complies with all town and/or village zoning laws or requirements. Project is described as follows:

Applicant: \_\_\_\_\_

Site Property Address: \_\_\_\_\_

Project Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF LOCAL COMPLIANCE OFFICIAL, OR CHIEF ELECTED OFFICIAL

\_\_\_\_\_  
DATE

Completed construction project complies with all local Town or Village requirements.

No Local Town or Village requirements apply to completed construction project.

Other remarks by Local Official: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

⇒ Complete and return to Washington County Code Enforcement, 383 Broadway, Fort Edward, NY 12828.

⇒ Please be advised that **NO** Certificate of Occupancy nor Certificate of Compliance will be issued until this form is submitted.

\_\_\_\_\_  
SIGNATURE OF APPLICANT / OWNER

\_\_\_\_\_  
DATE